

Ms. Cathy Blat
Director of University Center for
Academic Excellence
Fretwell 330D, 7-3540
cmblat@uncc.edu

Mr. David Broome
General Counsel
Cato 349, 7-5732
debroom@uncc.edu

Ms. Christine Reed Davis
Associate Vice Chancellor for
Student Affairs and
Dean of Students
King 217, 7-0343
crdavis@uncc.edu

Dr. Philip Dubois
Chancellor
Cato 317, 7-5727
pdubois@uncc.edu

Ms. Sarah Edwards
Assistant General Counsel
Cato, 3rd 346, 7-5407
Sarah.Edwards@uncc.edu

Ms. Kristin Kolin
Associate Director, Disability
Services
Fretwell 230, 7-0040
kjkolin@uncc.edu

Mr. Joel Gallegos
Assistant Provost for International
Programs
CHHS 213H, 7-7755
jagalleg@uncc.edu

Ms. Lisa Hibbs
Director of Athletic Academic
Center
Rose Athletic Academic Center,
7- 1032
lhhibbs@uncc.edu

Dr. Yvette Huet
Director, ADVANCE Faculty Affairs
and Diversity Office
Denny 118, 7-8696
ymhuet@uncc.edu

Ms. Dawn Floyd
Title IX Coordinator
Cato 361, 7-6130
Dawn.Floyd@uncc.edu

Mr. Jesh Humphrey
Deputy General Counsel
Cato 360, 7-5732
Jesh.Humphrey@uncc.edu

Dr. Rick Lejk
Interim Associate Dean of CCI and
Chair, Academic Integrity Board
Woodward 443F, 7-8567
lejk@uncc.edu

Dr. Joan Lorden
Provost and Vice Chancellor for Academic Affairs
Reese 5th Floor, 7-5962
jflorden@uncc.edu

Dr. J. Garvey Pyke
Director, Center for Teaching and Learning
Atkins 149B, 7-8108
J.G.Pyke@uncc.edu

Dr. Jay Raja
Senior Associate Provost, Academic Affairs
Reese 512, 7-5737
jrja@uncc.edu

Dr. Susan Sell
Senior Associate Dean, Graduate School
Cato 232, 7-7238
ssell@uncc.edu

Dr. Gregory Starrett
President of the Faculty
Barnard 221, 7-5092
gsstarre@uncc.edu

Dr. David Spano
Associate Vice Chancellor for Health
Programs and Services and Director,
Counseling Center
158 Atkins, 7-0311
David.Spano@uncc.edu

Dr. Cindy Wolf Johnson
Associate Provost for Academic Services
and ADA Compliance Officer
Cato 240, 7-7226
cwolfjo@uncc.edu



The graphic features a green pickaxe with a gold head, positioned diagonally against a background of a city skyline silhouette. Below the pickaxe is the UNC Charlotte logo, which consists of a stylized white tree-like emblem. Underneath the logo, the text "UNC CHARLOTTE" is written in white, and "STAKE YOUR CLAIM" is written in a bold, orange font. At the bottom of the graphic, the website "WWW.UNCC.EDU" is displayed in white. The entire graphic is set against a dark green background with a light green border on the right side.

UNC CHARLOTTE
STAKE YOUR CLAIM
WWW.UNCC.EDU

2014
NEW FACULTY ORIENTATION

Resources for Faculty

General Resources

- **The Faculty Handbook** (<https://provost.uncc.edu/handbooks>) provides guidance regarding many administrative policies and procedures of the University of North Carolina at Charlotte. For the most complete and current policy and procedure documents, see the **Legal Affairs** webpages (<http://legal.uncc.edu/>)
- The **UNC Charlotte ADVANCE Faculty Affairs and Diversity Office website** (<http://advance.uncc.edu>) is a rich repository of useful resources for New Faculty.
- **The Survival Guide for New Faculty Wiki** (<https://sites.google.com/site/survivalguidefornewfaculty/home>) provides useful information about where to find what at UNC Charlotte in addition to numerous useful links pertinent to teaching, research, writing, your career and more....
- **The New Faculty Mentoring Initiative** (advance.uncc.edu/programming/mentoring), which is implemented by the ADVANCE Office, is a program that matches junior faculty members with senior colleagues who are outside the junior faculty members' home units. This program is supplemental to mentoring within a discipline or program.
- Faculty who are interested in requesting a mentor may complete and submit the online **New Faculty Mentor Request Form** (advance.uncc.edu/programming/programs/mentoring/new-faculty-mentoring-request-form) through August 25.

Resources for Faculty

- **J. Murrey Atkins Library** (library.uncc.edu)
Teaching Support
Every class has a Librarian: Subject Librarians available to teach research skills, citation styles etc.
One-on-one assistance from Subject Librarians available via chat, email or in-person visits
Research Support
Help with obtaining scholarly resources (purchase or via inter-library loan)
Digital Scholarship Lab: education/consultation on the creation/use of digital scholarship, including advice on copyright issues and authors' rights.
- **The Graduate School** (<http://graduateschool.uncc.edu>)
To be engaged in graduate education, faculty must be members of the Graduate Faculty. The main responsibilities of the members of the Graduate Faculty are to teach graduate students effectively, to do scholarly research and creative work of high quality, and to direct the research of graduate students.

The Graduate School has developed a website as a centralized resource center for faculty and staff
<http://graduateschool.uncc.edu/faculty-and-staff/gpd-resource-center>
- **The Office of International Programs** (<http://oip.uncc.edu/>) seeks to make international understanding and global awareness a fundamental part of the curriculum and an integral part of campus programming. Opportunities for faculty include faculty exchanges, international travel grants, faculty-led study abroad programs, opportunities to serve as guest lecturers, and opportunities to add international components to the courses you teach.

Resources for Faculty

Teaching Resources

- **The Center for Teaching and Learning** (<https://teaching.uncc.edu/>) enhances the University's mission of teaching and learning excellence, provides enterprise level instructional technologies, and champions the advancement of scholarly teaching.
- **Office of Disability Services** (<http://ds.uncc.edu/>) mission is to ensure access to academic programs and campus facilities of UNC Charlotte for all individuals.

Research Resources

- **Research and Economic Development** (<http://research.uncc.edu/>) at UNC Charlotte strives to advance the quality, diversity and growth of research at UNC Charlotte. They place a special value on the translation of research results that impact our social, cultural, and economic communities.
- **The Office of Research Services & Outreach (RSO)** (<http://research.uncc.edu/research-services-outreach>) is the central administrative office for managing proposal submissions and outreach.
- **Charlotte Research Institute** (<https://cri.uncc.edu/>) is the portal for business-university partnerships at UNC Charlotte. Regionally, CRI works with the community and the campus to accelerate technology commercialization, and champions the growth of entrepreneurial ventures. Globally, CRI develops intellectual capital through collaborations with industry, government and academia.

Resources for Faculty

Legal and Ethical Matters

- **The Office of Legal Affairs** (<http://legal.uncc.edu/>) provides comprehensive legal advice and assistance to UNC Charlotte. It provides services on legal matters involving or affecting the institution to the Board of Trustees, the Chancellor, the other senior administrators of the University, and through them, to the University's faculty and staff.
- **The UNC Charlotte Faculty Ombuds Office** (<http://ombuds.uncc.edu/>) provides an alternative resource for the management, prevention and resolution of conflicts arising among the faculty and administration of the University. The Office provides a safe, informal environment where faculty and administrators may speak in confidence about issues of concern they encounter in the workplace.
- **The Center for Professional and Applied Ethics** (<http://ethics.uncc.edu/>) collaborates with a diverse range of on- and off-campus constituencies. Together they shape an intellectual, interdisciplinary, moral space in which people can critically assess, thoughtfully discuss, and strategically address the ethical challenges that confront them.

Information and Technology Services

- (<http://itservices.uncc.edu/>) supports the university's goals in promoting the use of IT systems, providing access to information and online services, offering IT support, and evaluating and recommending new technologies.
- Monday – Friday: 7:30 am to 6:30 pm
 - IT Service Desk: 704-687-5500
 - HelpDesk: <https://helpdesk.uncc.edu/helpdesk/prelogin.asp>
 - Email: help@uncc.edu

Program

8:30 a.m.	Welcome remarks Philip Dubois , Chancellor
8:40 a.m.	Overview of UNC Charlotte and Introduction of Jay Raja, Senior Associate Provost, Academic Affairs Joan Lorden , Provost and Vice Chancellor for Academic Affairs
9:10 a.m.	Faculty Organization and Activities Gregory Starrett , President of the Faculty
9:15 a.m.	Jump Start Your Faculty Career: How to Become a “Quick Starter” Yvette Huet , Director, UNC Charlotte ADVANCE Faculty Affairs and Diversity Office
9:30 a.m.	Presentations on Ethics and The Campus Sexual Violence Elimination (SaVE) Act Sarah Edwards , Assistant General Counsel
9:50 a.m.	Break and Campus Resources Fair
10:45 a.m.	Basic Legal Guidelines for Classroom Policies and Practices Jesh Humphrey , Deputy General Counsel
11:30 a.m.	Responding to Student Behavioral Concerns Christine Reed Davis , Associate Vice Chancellor for Student Affairs and Dean of Students David Spano , Associate Vice Chancellor for Health Programs and Services Director, Counseling Center
12:15 p.m.	INTERACTIVE LUNCHEON Interactive Workshop on Assistance in Addressing Student Needs
1:15 p.m.	Closing Remarks

Welcome

Good Morning,

It is our great pleasure to welcome you to the UNC Charlotte community. We are excited that you have chosen to join our faculty, and today’s workshop is focused on helping make your transition to our institution as smooth as possible. Each of you was offered a position with our university because of a unique skill set that set you apart from your peers. Your presence will add energy, expertise and fresh perspectives to our institution, all of which will allow us to succeed in our mission to offer internationally competitive programs of research and creative activity, exemplary undergraduate, graduate, and professional programs, and a focused set of community engagement initiatives. UNC Charlotte maintains a particular commitment to addressing the cultural, economic, educational, environmental, health, and social needs of the greater Charlotte region. Fulfilling this commitment will require a spirit of collaboration and innovation. In order for the institution to be successful, you must be successful. Our job at the ADVANCE Faculty Affairs and Diversity Office is to support you in your endeavors. We have designed this workshop to introduce you to members of our campus community who share the mission to facilitate your professional and personal development.

We look forward to witnessing your achievements as you work towards fulfilling not only your personal goals, but also those of the institution. So, take a moment to reflect on your past accomplishments, then, in the words of Henry David Thoreau, “Let go of the past and go for the future. Go confidently in the direction of your dreams. Live the life you imagined.” Or, if we might suggest, “live the life you never dared to imagine.”