<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Position</th>
<th>Office</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ms. Cathy Blat</td>
<td>Director of University Center for Academic Excellence</td>
<td>Fretwell 330D, 7-3540</td>
<td><a href="mailto:cmblat@uncc.edu">cmblat@uncc.edu</a></td>
<td></td>
</tr>
<tr>
<td>Mr. David Broome</td>
<td>General Counsel</td>
<td>Cato 349, 7-5732</td>
<td><a href="mailto:debroome@uncc.edu">debroome@uncc.edu</a></td>
<td></td>
</tr>
<tr>
<td>Ms. Christine Reed Davis</td>
<td>Associate Vice Chancellor for Student Affairs and Dean of Students</td>
<td>King 217, 7-0343</td>
<td><a href="mailto:crdavis@uncc.edu">crdavis@uncc.edu</a></td>
<td></td>
</tr>
<tr>
<td>Dr. Philip Dubois</td>
<td>Chancellor</td>
<td>Cato 317, 7-5727</td>
<td><a href="mailto:pdubois@uncc.edu">pdubois@uncc.edu</a></td>
<td></td>
</tr>
<tr>
<td>Ms. Sarah Edwards</td>
<td>Assistant General Counsel</td>
<td>Cato, 3rd 346, 7-5407</td>
<td><a href="mailto:Sarah.Edwards@uncc.edu">Sarah.Edwards@uncc.edu</a></td>
<td></td>
</tr>
<tr>
<td>Ms. Kristin Kolin</td>
<td>Associate Director, Disability Services</td>
<td>Fretwell 230, 7-0040</td>
<td><a href="mailto:kjkolin@uncc.edu">kjkolin@uncc.edu</a></td>
<td></td>
</tr>
<tr>
<td>Mr. Joel Gallegos</td>
<td>Assistant Provost for International Programs</td>
<td>CHHS 213H, 7-7755</td>
<td><a href="mailto:jagalleg@uncc.edu">jagalleg@uncc.edu</a></td>
<td></td>
</tr>
<tr>
<td>Ms. Lisa Hibbs</td>
<td>Director of Athletic Academic Center Rose Athletic Academic Center, 7-1032</td>
<td>Rose Athletic Academic Center, 7-1032</td>
<td><a href="mailto:lhhibbs@uncc.edu">lhhibbs@uncc.edu</a></td>
<td></td>
</tr>
<tr>
<td>Dr. Yvette Huet</td>
<td>Director, ADVANCE Faculty Affairs and Diversity Office</td>
<td>Denny 118, 7-8696</td>
<td><a href="mailto:ymhuet@uncc.edu">ymhuet@uncc.edu</a></td>
<td></td>
</tr>
<tr>
<td>Ms. Dawn Floyd</td>
<td>Title IX Coordinator</td>
<td>Cato 361, 7-6130</td>
<td><a href="mailto:Dawn.Floyd@uncc.edu">Dawn.Floyd@uncc.edu</a></td>
<td></td>
</tr>
<tr>
<td>Mr. Jesh Humphrey</td>
<td>Deputy General Counsel</td>
<td>Cato 360, 7-5732</td>
<td><a href="mailto:Jesh.Humphrey@uncc.edu">Jesh.Humphrey@uncc.edu</a></td>
<td></td>
</tr>
<tr>
<td>Dr. Rick Lejk</td>
<td>Interim Associate Dean of CCI and Chair, Academic Integrity Board</td>
<td>Woodward 443F, 7-8567</td>
<td><a href="mailto:lejk@uncc.edu">lejk@uncc.edu</a></td>
<td></td>
</tr>
<tr>
<td>Dr. Joan Lorden</td>
<td>Provost and Vice Chancellor for Academic Affairs</td>
<td>Reese 5th Floor, 7-5962</td>
<td><a href="mailto:jflorden@uncc.edu">jflorden@uncc.edu</a></td>
<td></td>
</tr>
<tr>
<td>Dr. J. Garvey Pyke</td>
<td>Director, Center for Teaching and Learning Atkins 149B, 7-8108</td>
<td>Atkins 149B, 7-8108</td>
<td><a href="mailto:J.G.Pyke@uncc.edu">J.G.Pyke@uncc.edu</a></td>
<td></td>
</tr>
<tr>
<td>Dr. Jay Raja</td>
<td>Senior Associate Provost, Academic Affairs</td>
<td>Reese 512, 7-5737</td>
<td><a href="mailto:jraja@uncc.edu">jraja@uncc.edu</a></td>
<td></td>
</tr>
<tr>
<td>Dr. Susan Sell</td>
<td>Senior Associate Dean, Graduate School</td>
<td>Cato 232, 7-7238</td>
<td><a href="mailto:ssell@uncc.edu">ssell@uncc.edu</a></td>
<td></td>
</tr>
<tr>
<td>Dr. Gregory Starrett</td>
<td>President of the Faculty</td>
<td>Barnard 221, 7-5092</td>
<td><a href="mailto:gstarre@uncc.edu">gstarre@uncc.edu</a></td>
<td></td>
</tr>
<tr>
<td>Dr. David Spano</td>
<td>Associate Vice Chancellor for Health Programs and Services and Director, Counseling Center</td>
<td>158 Atkins, 7-0311</td>
<td><a href="mailto:David.Spano@uncc.edu">David.Spano@uncc.edu</a></td>
<td></td>
</tr>
<tr>
<td>Dr. Cindy Wolf Johnson</td>
<td>Associate Provost for Academic Services and ADA Compliance Officer</td>
<td>Cato 240, 7-7226</td>
<td><a href="mailto:cwolfjo@uncc.edu">cwolfjo@uncc.edu</a></td>
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**General Resources**

- **The Faculty Handbook** (https://provost.uncc.edu/handbooks) provides guidance regarding many administrative policies and procedures of the University of North Carolina at Charlotte. For the most complete and current policy and procedure documents, see the Legal Affairs webpages (http://legal.uncc.edu/)

- The **UNC Charlotte ADVANCE Faculty Affairs and Diversity Office website** (http://advance.uncc.edu) is a rich repository of useful resources for New Faculty.

- **The Survival Guide for New Faculty Wiki** https://sites.google.com/site/survivalguidefornewfaculty/home provides useful information about where to find what at UNC Charlotte in addition to numerous useful links pertinent to teaching, research, writing, your career and more....

- The **New Faculty Mentoring Initiative** (advance.uncc.edu/programming/mentoring), which is implemented by the ADVANCE Office, is a program that matches junior faculty members with senior colleagues who are outside the junior faculty members' home units. This program is supplemental to mentoring within a discipline or program.

- Faculty who are interested in requesting a mentor may complete and submit the online **New Faculty Mentor Request Form** (advance.uncc.edu/programming/programs/mentoring/new-faculty-mentoring-request-form) through August 25.

- **J. Murrey Atkins Library** (library.uncc.edu)
  *Teaching Support*
  Every class has a Librarian: Subject Librarians available to teach research skills, citation styles etc.
  One-on-one assistance from Subject Librarians available via chat, email or in-person visits

  *Research Support*
  Help with obtaining scholarly resources (purchase or via inter-library loan)
  Digital Scholarship Lab: education/consultation on the creation/use of digital scholarship, including advice on copyright issues and authors’ rights.

- **The Graduate School** (http://graduateschool.uncc.edu)
  To be engaged in graduate education, faculty must be members of the Graduate Faculty. The main responsibilities of the members of the Graduate Faculty are to teach graduate students effectively, to do scholarly research and creative work of high quality, and to direct the research of graduate students.

  The Graduate School has developed a website as a centralized resource center for faculty and staff http://graduateschool.uncc.edu/faculty-and-staff/gpd-resource-center

- **The Office of International Programs** (http://oip.uncc.edu/) seeks to make international understanding and global awareness a fundamental part of the curriculum and an integral part of campus programming. Opportunities for faculty include faculty exchanges, international travel grants, faculty-led study abroad programs, opportunities to serve as guest lecturers, and opportunities to add international components to the courses you teach.
Resources for Faculty

**Teaching Resources**

- The Center for Teaching and Learning ([https://teaching.uncc.edu/](https://teaching.uncc.edu/)) enhances the University’s mission of teaching and learning excellence, provides enterprise level instructional technologies, and champions the advancement of scholarly teaching.

- Office of Disability Services ([http://ds.uncc.edu/](http://ds.uncc.edu/)) mission is to ensure access to academic programs and campus facilities of UNC Charlotte for all individuals.

**Research Resources**

- Research and Economic Development ([http://research.uncc.edu/](http://research.uncc.edu/)) at UNC Charlotte strives to advance the quality, diversity and growth of research at UNC Charlotte. They place a special value on the translation of research results that impact our social, cultural, and economic communities.

- The Office of Research Services & Outreach (RSO) ([http://research.uncc.edu/research-services-outreach](http://research.uncc.edu/research-services-outreach)) is the central administrative office for managing proposal submissions and outreach.

- Charlotte Research Institute ([https://cri.uncc.edu/](https://cri.uncc.edu/)) is the portal for business-university partnerships at UNC Charlotte. Regionally, CRI works with the community and the campus to accelerate technology commercialization, and champions the growth of entrepreneurial ventures. Globally, CRI develops intellectual capital through collaborations with industry, government and academia.

**Legal and Ethical Matters**

- The Office of Legal Affairs ([http://legal.uncc.edu/](http://legal.uncc.edu/)) provides comprehensive legal advice and assistance to UNC Charlotte. It provides services on legal matters involving or affecting the institution to the Board of Trustees, the Chancellor, the other senior administrators of the University, and through them, to the University’s faculty and staff.

- The UNC Charlotte Faculty Ombuds Office ([http://ombuds.uncc.edu/](http://ombuds.uncc.edu/)) provides an alternative resource for the management, prevention and resolution of conflicts arising among the faculty and administration of the University. The Office provides a safe, informal environment where faculty and administrators may speak in confidence about issues of concern they encounter in the workplace.

- The Center for Professional and Applied Ethics ([http://ethics.uncc.edu/](http://ethics.uncc.edu/)) collaborates with a diverse range of on- and off-campus constituencies. Together they shape an intellectual, interdisciplinary, moral space in which people can critically assess, thoughtfully discuss, and strategically address the ethical challenges that confront them.

**Information and Technology Services** ([http://itservices.uncc.edu/](http://itservices.uncc.edu/)) supports the university’s goals in promoting the use of IT systems, providing access to information and online services, offering IT support, and evaluating and recommending new technologies.

- Monday – Friday: 7:30 am to 6:30 pm
- IT Service Desk:  704-687-5500
- HelpDesk: [https://helpdesk.uncc.edu/helpdesk/prelogin.asp](https://helpdesk.uncc.edu/helpdesk/prelogin.asp)
- Email: help@uncc.edu
Welcome

8:30 a.m. Welcome remarks
Philip Dubois, Chancellor

8:40 a.m. Overview of UNC Charlotte and Introduction of Jay Raja, Senior Associate Provost, Academic Affairs
Joan Lorden, Provost and Vice Chancellor for Academic Affairs

9:10 a.m. Faculty Organization and Activities
Gregory Starrett, President of the Faculty

9:15 a.m. Jump Start Your Faculty Career: How to Become a “Quick Starter”
Yvette Huet, Director, UNC Charlotte ADVANCE Faculty Affairs and Diversity Office

9:30 a.m. Presentations on Ethics and The Campus Sexual Violence Elimination (SaVE) Act
Sarah Edwards, Assistant General Counsel

9:50 a.m. Break and Campus Resources Fair

10:45 a.m. Basic Legal Guidelines for Classroom Policies and Practices
Jesh Humphrey, Deputy General Counsel

11:30 a.m. Responding to Student Behavioral Concerns
Christine Reed Davis, Associate Vice Chancellor for Student Affairs and Dean of Students
David Spano, Associate Vice Chancellor for Health Programs and Services Director, Counseling Center

12:15 p.m. INTERACTIVE LUNCHEON
Interactive Workshop on Assistance in Addressing Student Needs

1:15 p.m. Closing Remarks

Welcome

Good Morning,

It is our great pleasure to welcome you to the UNC Charlotte community. We are excited that you have chosen to join our faculty, and today’s workshop is focused on helping make your transition to our institution as smooth as possible. Each of you was offered a position with our university because of a unique skill set that set you apart from your peers. Your presence will add energy, expertise and fresh perspectives to our institution, all of which will allow us to succeed in our mission to offer internationally competitive programs of research and creative activity, exemplary undergraduate, graduate, and professional programs, and a focused set of community engagement initiatives. UNC Charlotte maintains a particular commitment to addressing the cultural, economic, educational, environmental, health, and social needs of the greater Charlotte region. Fulfilling this commitment will require a spirit of collaboration and innovation. In order for the institution to be successful, you must be successful. Our job at the ADVANCE Faculty Affairs and Diversity Office is to support you in your endeavors. We have designed this workshop to introduce you to members of our campus community who share the mission to facilitate your professional and personal development.

We look forward to witnessing your achievements as you work towards fulfilling not only your personal goals, but also those of the institution. So, take a moment to reflect on your past accomplishments, then, in the words of Henry David Thoreau, “Let go of the past and go for the future. Go confidently in the direction of your dreams. Live the life you imagined.” Or, if we might suggest, “live the life you never dared to imagine.”