

RESOURCES FOR NEW FACULTY

General Resources

- **The Faculty Handbook** (<https://provost.uncc.edu/handbooks>) provides guidance regarding many administrative policies and procedures of the University of North Carolina at Charlotte. For the most complete and current policy and procedure documents, see the **Legal Affairs** webpages (<http://legal.uncc.edu/>)
- The **UNC Charlotte ADVANCE Faculty Affairs and Diversity Office website** (<http://advance.uncc.edu>) is a rich repository of useful resources for New Faculty.
- **The Survival Guide for New Faculty Wiki** (<https://sites.google.com/site/survivalguidefornewfaculty/home>) provides useful information about where to find what at UNC Charlotte in addition to numerous useful links pertinent to teaching, research, writing, your career and more....
- **The New Faculty Mentoring Initiative** (advance.uncc.edu/programming/mentoring), which is implemented by the ADVANCE Office, is a program that matches junior faculty members with senior colleagues who are outside the junior faculty members' home units. This program is supplemental to mentoring within a discipline or program.

Faculty who are interested in requesting a mentor may complete and submit the online **New Faculty Mentor Request Form** (advance.uncc.edu/programming/programs/mentoring/new--faculty--mentoring--request--form) through August 25th 2014.

- **J. Murrey Atkins Library** (library.uncc.edu)
Teaching Support
Every class has a Librarian: Subject Librarians available to teach research skills, citation styles etc.
One--on--one assistance from Subject Librarians available via chat, email or in--person visits
Research Support
Help with obtaining scholarly resources (purchase or via inter-- library loan)
Digital Scholarship Lab: education/consultation on the creation/use of digital scholarship, including advice on copyright issues and authors' rights.
- **The Graduate School** (<http://graduateschool.uncc.edu>)
To be engaged in graduate education, faculty must be members of the Graduate Faculty. The main responsibilities of the members of the Graduate Faculty are to teach graduate students effectively, to do scholarly research and creative work of high quality, and to direct the research of graduate students. The Graduate School has developed a website as a centralized resource center for faculty and staff
[http://graduateschool.uncc.edu/faculty--and--staff/gpd--resource-- center](http://graduateschool.uncc.edu/faculty--and--staff/gpd--resource--center)
- **The Office of International Programs** (<http://oip.uncc.edu/>) seeks to make international understanding and global awareness a fundamental part of the curriculum and an integral part of campus programming. Opportunities for faculty include faculty exchanges, international travel grants, faculty--led study abroad programs, opportunities to serve as guest lecturers, and opportunities to add international components to the courses you teach.

- **Information and Technology Services** (<http://itservices.uncc.edu/>) supports the university's goals in promoting the use of IT systems, providing access to information and online services, offering IT support, and evaluating and recommending new technologies.
- Normal Business Hours: Monday – Friday: 7:30 am to 6:30 pm
- Contact Information:
IT Service Desk: 704-687-5500
HelpDesk online: <https://helpdesk.uncc.edu/helpdesk/prelogin.asp>
Email: help@uncc.edu

Teaching Resources

- **The Center for Teaching and Learning** (<https://teaching.uncc.edu/>) enhances the University's mission of teaching and learning excellence, provides enterprise level instructional technologies, and champions the advancement of scholarly teaching.
- **Office of Disability Services** (<http://ds.uncc.edu/>) mission is to ensure access to academic programs and campus facilities of UNC Charlotte for all individuals.

Research Resources

- **Research and Economic Development** (<http://research.uncc.edu/>) at UNC Charlotte strives to advance the quality, diversity and growth of research at UNC Charlotte. They place a special value on the translation of research results that impact our social, cultural, and economic communities.
- **The Office of Research Services & Outreach (RSO)** (<http://research.uncc.edu/research---services---outreach>) is the central administrative office for managing proposal submissions and outreach.
- **Charlotte Research Institute** (<https://cri.uncc.edu/>) is the portal for business---university partnerships at UNC Charlotte. Regionally, CRI works with the community and the campus to accelerate technology commercialization, and champions the growth of entrepreneurial ventures. Globally, CRI develops intellectual capital through collaborations with industry, government and academia.

Legal and Ethical Matters

- **The Office of Legal Affairs** (<http://legal.uncc.edu/>) provides comprehensive legal advice and assistance to UNC Charlotte. It provides services on legal matters involving or affecting the institution to the Board of Trustees, the Chancellor, the other senior administrators of the University, and through them, to the University's faculty and staff.
- **The UNC Charlotte Faculty Ombuds Office** (<http://ombuds.uncc.edu/>) provides an alternative resource for the management, prevention and resolution of conflicts arising among the faculty and administration of the University. The Office provides a safe, informal environment where faculty and administrators may speak in confidence about issues of concern they encounter in the workplace.
- **The Center for Professional and Applied Ethics** (<http://ethics.uncc.edu/>) collaborates with a diverse range of on--- and off---campus constituencies. Together they shape an intellectual, interdisciplinary, moral space in which people can critically assess, thoughtfully discuss, and strategically address the ethical challenges that confront them.